

**KARATINA UNIVERSITY**  
**Office of the Coordinator University Time Table**

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**INTERNAL MEMO**

**FROM:** Coordinator University Time Table

**DATE:** 30<sup>th</sup> October, 2023

**TO:** Academic Staff

**REF:** KarU/TT/1/03/2023

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**RE: DRAFT 2<sup>ND</sup>, 3<sup>RD</sup> & 4<sup>TH</sup> YR SEM I 2023/2024 ACADEMIC YEAR EXAM TIME TABLES**

Attached herein, find DRAFT examination time tables for SECOND, THIRD and FOURTH year, FIRST semester, 2023/2024 Academic Year. They are for Main Campus and School of Business-Town. You are requested to thoroughly check the time tables and ensure correctness in;

1. Course Code and title
2. Number of students for your course (s)
3. Any omission and or duplication.

All issues regarding these time tables **MUST** be channeled through your **Departmental Time Table Coordinator** on or before **Friday 3<sup>rd</sup> November, 2023**. This will facilitate publication of the REVISED time tables. **No changes will be accepted once the final time tables are published.**

Thank you



Dr J.O.Motanya  
Coordinator University Time Table

Cc: Vice Chancellor  
Ag .Deputy Vice Chancellor (ARSA)  
Ag. Deputy Vice Chancellor (PF&A)  
Registrar (AA)  
Ag. Registrar (P&A)  
Deans of Schools  
Director Quality Assurance  
ICT Director  
Dean of Students  
Heads of Departments